

| |
|--------------|
| Meeting Date |
| 09/01/2009 |



| AGENDA | |
|----------|--------------|
| Section | New Business |
| Item No. | V.A.4 |

AGENDA REPORT
 BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT: AUTHORIZE ADVERTISEMENT OF REQUEST FOR PROPOSALS (RFP) FOR VALKARIA AIRPORT ENGINEERING CONSULTANT, APPOINT SELECTION COMMITTEE, CHAIR EXECUTION OF CONSULTANT CONTRACT AND PURSUIT OF GRANT FUNDING FOR AIRPORT SAFETY IMPROVEMENTS

DEPT/OFFICE: VALKARIA AIRPORT

Requested Action:
 Staff seeks authorization to advertise an RFP for professional services from an aviation engineering consultant. Staff also seeks Board appointment of a selection committee with authority to negotiate a contract for the Chairman's signature. Staff also seeks Board approval to pursue grant funding for specific airport safety improvements listed below for future Board consideration.

Summary Explanation & Background:
 On August 29, 2007, the BOCC adopted the Valkaria Airport Master Plan Update. The Plan directs the implementation of numerous Capital Improvement Projects and Safety related projects by acquiring FAA and FDOT funds (reference Airport Master Plan).
 On April 9, 2009, the FAA notified the County that Valkaria Airport is in compliance with FAA requirements and eligible for entitlement funding under the Airport Improvement Program (AIP) (see attachment #1). This entitlement funding is \$150,000 per year. AIP projects are grant funded at; 95% FAA, 4% FDOT and 1% local match.

On May 7, 2009, staff submitted to the FAA an AIP Pre-Application for AIP grant funds to initiate "Near-Term High Priority Safety Related Projects" as outlined in the FAA and BOCC approved Valkaria Airport Master Plan.

In response to this pre-application the FAA carried over FY-2009 funds of \$150,000 into FY-2010 to allow the Airport Sponsor (BOCC) "sufficient time to hire an experienced aviation consultant". Consultant fees are part of the Federal grant and are considered AIP eligible (see attachment #2).

The purpose of this agenda item is to receive BOCC approval to advertise an RFP to solicit proposals from aviation engineering firms capable of supplying i.e., planning, environmental, airspace, architecture, engineering, and other technical services. Staff also requests that the BOCC appoint a selection committee to select the best qualified firm and negotiate the terms of the contract. Staff will then present the contract to the Chair for execution. Staff will then pursue the specific grant funding for the following CIP projects listed in the Airport Master Plan as near-term high priority safety related projects; 1) runway and taxiway painting/markings, 2) airport signage, 3) an airport beacon, 4) a lighted wind cone, 5) a precision approach path indicator [PAPI], 6) a runway end identifier light for inclement weather [REIL], 7) a segmented circle and 8) the drafting of an Exhibit "A" property map. All of these elements support safe airport operations by helping pilots locate and identify the airport, its landing surfaces, and to fly safe approach paths over terrain and structures in the airport vicinity.

Staff recommends the following personnel be appointed to the consultant selection team:

1. Director of Facilities or Designee,
2. Airport Manager or Designee; and
3. Director of Utility Services Department

Fiscal Impact: none. Following this agenda item, a \$1,500 local match will be requested following future Board action to

Contact: Mel Scott, Assistant County Manager, (321) 633-2002 mel.scott@brevardcounty.us or Steve Borowski, Airport Manager, (321) 952-4590 steve.borowski@brevardcounty.us

Exhibits Attached: Resolution

#1 FAA AIP Eligibility, #2 FAA response letter

Contract /Agreement (If attached): Reviewed by County Yes No
 Attorney

County Manager's Office Department PR
 Stockton Whitten, Interim County Manager Airport Manager, Stephen Borowski

Attachment #1



U.S. Department
of Transportation
**Federal Aviation
Administration**

Orlando Airports District Office
5950 Hazeltine National Dr., Suite 400
Orlando, FL 32822-5003

Phone: (407) 812-6331

Fax: (407) 812-6978

April 9, 2009

Mr. Stephen Borowski
Director of Aviation
Valkaria Airport
2865 Greenbrooke St.
Valkaria, FL 32950

Dear Mr. Borowski:

RE: Valkaria Airport Compliance

This letter responds to your March 20, 2009 correspondence regarding the Federal Aviation Administration's (FAA's) compliance concerns at the Valkaria Airport. Your letter included documentation that Brevard County has rescinded the airport ordinances that conflicted with federal obligations, and that the environmental easements over the golf course property have been amended to allow the airport to remove wildlife hazards to air navigation.

Valkaria Airport is listed in FAA Order 5090.3, the Field Formulation of the National Plan of Integrated Airport Systems (NPIAS,) and therefore is eligible for funding under the Airport Improvement Program (AIP.) All airports requesting federal funding are obligated to provide an "Exhibit A" property map of the Airport. Please contact Program Manager Pedro Blanco to discuss the possibility of funding of this and other capital improvement projects under the AIP.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca R. Henry".

Rebecca R. Henry
Planning Specialist

cc:

Morris Richardson, Assistant Brevard County Attorney
Jim Wikstrom, FDOT/5
Roger Hall, ASO-610

Attachment #2



U.S. Department
of Transportation
**Federal Aviation
Administration**

Orlando Airports District Office
5950 Hazeltine National Dr., Suite 400
Orlando, FL 32822-5003

Phone: (407) 812-6331

Fax: (407) 812-6978

July 6, 2009

Mr. Steve Borowski
Airport Director
Brevard County
2865 Greenbrooke Street
Valkaria, FL 32950

Dear Mr. Borowski:

RE: Valkaria Airport; Valkaria, Florida
Fiscal Year 2009 Airport Improvement Program

The Valkaria Airport currently has \$101,307 of entitlement funds available under the Fiscal Year 2009 Airport Improvement Program (AIP). Based on the project schedule provided to us during a meeting on July 2nd, it was agreed for these funds to be carried over to the following Fiscal Year 2010 program.

This allows the airport sponsor sufficient time for hiring an experienced aviation consultant, which can include aviation services such as planning, environmental, airspace, architecture, engineering and other technical advice and services to the sponsor on the development, improvement and expansion of your airport in compliance with FAA standards. In addition, the consultant will work with the airport sponsor on submitting all the necessary information to include an engineering agreement, administrative fees, engineering services, etc. These fees become part of your federal grant and are considered AIP eligible.

For more information on the consultant selection/procurement process, please refer to *FAA Advisory Circular (AC) 150-5100-14, Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects*. This AC can be found in our website at www.faa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pedro J. Blanco'.

Pedro J. Blanco
Program Manager

Enclosure: Project Management Checklist

